



# **JOB OPPORTUNITY**

## **WORKING WITH WONERSH PARISH COUNCIL**

### **AS PART TIME PARISH CLERK**

**Interested in a role that can use your skills and experience and involves you in the local community? Would you like to work as part of a lively team seeking to improve the villages of Shamley Green, Blackheath and Wonersh?**

**We are looking for a well organised, numerate and motivated person to take up the position of Clerk for this active and ambitious council. The applicant should be used to acting on their own initiative. Candidates need the drive and determination to manage a varied workload which includes managing the day-to-day delivery of council services and interaction with a range of organisations.**

**You may not have considered this sort of role before. However good clerks come from a wide range of backgrounds and the most important factor is to be interested in the Parish and to want to make a difference. Working arrangements can be flexible and the Council offers support for relevant training (including professional qualifications).**

**If you would like to have an informal chat about what is involved, please ring Anne Powell-Evans (504129), Graham Payne (893627) or any of the other Parish Councillors ([www.wonershparish.org](http://www.wonershparish.org)).**

**The role is for up to 22 hours per week at the nationally agreed Clerks' salary scale. The contract includes holiday, sick pay and pension provision pending.**

**For an application pack, please contact:  
Camilla Harris (892601) ([clerk@wonershparish.org](mailto:clerk@wonershparish.org))  
The closing date for applications is 24th Sept 2018**